## Jayavant B. Bhave B.Com. LL.B. Dip. IRPM, FCS



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#### Annexure - J

# ANNUAL SECRETARIAL COMPLIANCE REPORT OF QUICK HEAL TECHNOLOGIES LIMITED FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2021

I have conducted online verification and examination of records, as facilitated by the company, due to Covid-19 pandemic and subsequent lockdown situation in the State of Maharashtra and I have complied with the instructions and directions of issued by Central Government, State Government of Maharashtra and the Office of District Collector, Pune from time to time including social distancing norms for the purpose verification and examination of the following:

- a) All the documents and records made available to me and explanation provided by the officers of M/S. QUICK HEAL TECHNOLOGIES LIMITED ("the listed entity"),
- b) The filings/ submissions made by the listed entity to the stock exchanges where the securities of the Company are listed, (BSE & NSE)
- c) Website of the listed entity(https://www.quickheal.co.in)
- d) Any other document/ filing, as may be relevant, which has been relied upon to make this certification,

For the year ended 31<sup>st</sup> March, 2021 ("Review Period") in respect of compliance with the provisions of:

- a) The Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued there under; and
- b) The Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made there under and the Regulations, circulars, guidelines issued there under by the Securities and Exchange Board of India ("SEBI");

The specific Regulations, whose provisions and the circulars/ guidelines issued there under, have been examined, include:-

- a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018;
- c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;



- d) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018
- e) Securities and Exchange Board of India (Share Based Employee Benefits) Regulations, 2014;
- f) Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008; [Not applicable as there was no reportable event during the period under review]
- g) Securities and Exchange Board of India (Issue and Listing of Non-Convertible and Redeemable Preference Shares) Regulations, 2013; [Not applicable as the Company has not issued and listed any Non-Convertible and Redeemable Preference Shares during the period under review]
- h) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015; and circulars/ guidelines issued there under;

And based on the above online examination, I hereby report that, during the Review Period:

a) The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued there under, except in respect of matters specified below:-

Sr. No.	Compliance Requirement (Regulations/ circulars / guidelines including specific clause)	Deviations	Observations/ Remarks of the Practicing Company Secretary			
	NIL	NIL	NIL			
		r.A.				

b) The listed entity has maintained proper records under the provisions of the above Regulations and circulars/ guidelines issued there under insofar as it appears from my/our examination of those records.

c) The following are the details of actions taken against the listed entity/ its promoters/ directors/ material subsidiaries either by SEBI or by Stock Exchanges (including under



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the Standard Operating Procedures issued by SEBI through various circulars) under the aforesaid Acts/ Regulations and circulars/ guidelines issued there under:

Sr. No.	Action taken by	Details of violation	Details of action taken E.g. fines, warning letter, debarment, etc.	Observations/ remarks of the Practicing Company Secretary, if any.			
	NIL	NIL	NIL	NIL			

d) The listed entity has taken the following actions to comply with the observations made in previous reports:

Sr.	Observations	Observations			Actions taken		Comments of					
No.	Observations of the Practicing Company Secretary in the previous reports		made in the secretarial compliance report for the year ended (The years are to be mentioned)			by the listed entity, if any		the Practicing Company Secretary on the actions taken by the listed entity				
	NIL			NIL			NIL			NIL		

FOR J. B. BHAVE & CO. COMPANY SECRETARIES

JAYAVANT B. BHAVE PROPRIETOR

FCS No. 4266 CP No. 3068 UDIN: F004266C000337984

PR.NO: 1238/2021

Place: Pune Date: 15/05/2021 Jayavant B. Bhave B.Com. LL.B. Dip.IRPM,FCS J. B. Bhave & Co

Company Secretaries

Office: Flat No. 9, Karan Aniket, Plot No. 37, Shri Varanasi Co-op Soc. Ltd Off Banglore-Mumbai Bye Pass, Behind Atul Nagar, Warje, Pune 411 058. Ph.: +91 020 - 25204357/59, E-mail: jbbhave@gmail.com

# Annexure to the Annual Secretarial Compliance Report [ASCR] of Quick Heal Technologies Limited for the year ended 31<sup>st</sup> March, 2021

## **Auditors' Responsibility**

In accordance with the ICSI Auditing Standards (CSA1 to CSA4), the undersigned wish to state as under-

My responsibility as the Auditor is to express the opinion on the compliance with the applicable laws and maintenance of Records based on ASCR Audit conducted by me.

The ASCR Audit needs to be conducted in accordance with applicable Auditing Standards. These Standards require that the Auditor should comply with statutory and regulatory requirements and plan and perform the audit to obtain reasonable assurance about compliance with applicable laws and maintenance of Records.

I am also responsible to perform procedures to identify, assess and respond to the risks of material misstatement or non-compliance arising from the Company's failure appropriately to account for or disclose an event or transaction. However, due to the inherent limitations of an audit including internal, financial and operating controls, there is an unavoidable risk that some Misstatements or material non-compliances may not be detected, even though the audit was properly planned and performed in accordance with the Standards.

Accordingly, in my opinion,

- The ASCR Audit for the financial year 2020-2021 has been conducted as per the applicable Auditing Standards.
- I have obtained reasonable assurance that the statements prepared, documents or Records maintained by the Company are free from misstatement.

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- My responsibility is limited to only express my opinion on the basis of evidences collected, information received and Records maintained by the Company or given by the Management.
- 4. The Company has followed applicable laws, act, rules or regulations in maintaining their Records, documents, statements and has complied with applicable laws or rules while performing any corporate action.
- 5. Due to COVID-19 pandemic and subsequent lockdown declared by the Central, State and Local governments, physical verification of documents/ registers/ papers was not possible and hence, I have relied on the scanned copies / emails/ digitally accessible data, information, registers, documents and papers provided by the Company for carrying out the Audit and to that extent my verification of documents and records might have been impacted.

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FOR J. B. BHAVE & CO. COMPANY SECRETARIES

JAYAVANT B. BHAVE PROPRIETOR

FCS No. 4266 CP No. 3068 UDIN: F004266C000337984

PR.NO: 1238/2021

Place: Pune Date: 15/05/2021